

MURANG'A COUNTY PUBLIC SERVICE BOARD



VACANCIES ANNOUNCEMENT – NOVEMBER 2025

CHIEF OFFICER PUBLIC SERVICE – ONE (1)

Requirement for Appointment

- Be a Kenyan citizen
- Hold at least first degree from a recognized University in Kenya.
- Possession of a Master's degree in a relevant field will be an added advantage.
- Must be a member of a professional body relevant to the position applied for and in good standing
- Have vast knowledge and experience of not less than 10 years in the relevant field, five of which should be in a managerial position
- Having attended a Senior Management Course from a recognized institution will be an added advantage.
- Proven ability in leadership and Management.
- Capable of working under pressure to meet strict to enable the County Government achieve her Vision.
- Satisfy the requirements of Chapter Six (6) of the Constitution.
- Have excellent communication, organizational and interpersonal skills
- Have capacity to work under pressure to meet timelines
- Demonstrate understanding and commitment to the values and principles as outlined in Articles 10 and 232 of the Constitution of Kenya.
- Be computer literate.

a) Duties and Responsibilities

The Chief Officer shall be the Accounting and Authorized Officer in respect of exercise of delegated power and shall be responsible to the County Executive Committee Member Administration, Public Service and Special Programs for: -

- i. The administration of a County Department as provided under section 45 of the County Government Act.
- ii. Oversee management of Finances, preparation and submission of the Budget estimates, Annual plans and Programs
- iii. Formulation and implementation of policies and plans
- iv. Development and implementation of strategic sector development plans, performance contracting and appraisal.
- v. Formulation and Implementation of County programs to

conform to Vision 2030 goals.

vi. Promotion of National values and principles of Governance as outlined in Article 10 and 232 of the Constitution of Kenya.

Terms of Service: 5 years contract.

How to apply

Details of the vacancies can be accessed at our website **www.murang'a.go.ke**.

Applicants should apply online using the link **<https://psb.muranga.go.ke>** on or before **21st November, 2025**.

- Applicants from other Counties are encouraged to apply.
- Any Form of Canvassing Shall Lead to Automatic Disqualification.
- Women, Minorities and Persons Living with Disabilities are Encouraged to Apply.
- Shortlisted Candidates Will be Required to Produce Their Original Identity Cards, Academic and Professional Certificates, Testimonials, Clearance and Other Relevant Documents in Support of their applications.
- INCOMPLETE applications will not be considered.
- Only short-listed candidates will be contacted.

“Murang’a County Government is an equal opportunity employer”

